



## **ERASMUS Staff Mobility**

**Teaching staff mobility enables staff to spend a teaching period between 1 day - or at least 5 teaching hours – and 6 weeks at a higher education institution in another participating country.**

### **What are the objectives of staff mobility for teaching?**

- To encourage higher education institutions to broaden and enrich the range and content of courses they offer;
- To allow students who do not have the possibility to participate in a mobility scheme, to benefit from the knowledge and expertise of academic staff from higher education institutions and from invited staff of enterprises in other European countries;
- To promote exchange of expertise and experience on pedagogical methods;
- To create links between higher education institutions and with enterprises;
- To motivate students and staff to become mobile and to assist them in preparing a mobility period.

### **Who can benefit?**

The teaching assignments may be carried out by teaching staff of higher education institutions and by invited staff of enterprises.

### **For how long can teaching staff go abroad?**

- Staff can teach abroad between 1 day and 6 weeks. The minimum requirement for a teaching assignment is 5 teaching hours.
- A minimum duration of 5 working days is strongly recommended to provide a meaningful contribution to the teaching programme and international life at the host institution.

### **What arrangements have to be made?**

- When the person carrying out the assignment is from a higher education institution, the assignment must be based on an inter-institutional agreement between the home and host institution.
- The partner higher education institution / enterprise must have agreed on the programme of the activities to be undertaken by the visiting teachers (teaching programme) prior to the start of the mobility period.
- In all cases, the activities of staff undertaking a teaching assignment should be integrated into the curricula of the host institution.
- Teaching staff of higher education institutions are selected by the sending institution, staff of enterprises by the host institution.
- In the case of staff mobility from an enterprise to a higher education institution, the mobility is arranged by an invitation of the higher education institution to the staff member of the enterprise. The grant is always managed by the higher education institution.

### **How is the grant managed?**

The grant provided to contribute to subsistence costs and to cover travel costs is always managed by the higher education institution.

### **Who can apply?**

The institution sending teaching staff or inviting enterprise staff to teach applies for ERASMUS mobility grants to its national agency while the staff applies to their home institution, or the inviting institution in case of enterprise staff.

#### **For higher education institutions**

- Teaching assignment mobility is based on "inter-institutional agreements" between the sending and the receiving higher education institutions holding each an ERASMUS University Charter or an agreement between the higher education institution and the enterprise concerned.
- At least the sending or the receiving country must be an EU Member State.

#### **For staff**

- The teaching staff must be either a national of a country participating in the Lifelong Learning Programme or a national of other countries employed or living in a participating country, under the conditions fixed by each of the participating countries, taking into account the nature of the programme (please refer to the relevant National agency website).
- Teaching staff employed by a higher education institution must be from an institution from a higher education institution holding an ERASMUS University Charter.
- The teaching assignment must be carried out in a higher education institution holding an ERASMUS University Charter.
- Teaching staff of higher education institutions is selected by the sending institution.
- Staff of enterprises is selected by the host institution.
- At least the sending or the receiving country must be an EU Member State.

### **How to apply?**

The interested teaching staff should contact the international office and / or ERASMUS office of the home institution or the host institution in case of enterprise staff or the National Agency.

### **What are the arrangements for staff with special needs?**

- Staff with special needs may apply for a specific ERASMUS grant after they have been selected for a mobility period

[http://ec.europa.eu/education/erasmus/teaching\\_en.htm](http://ec.europa.eu/education/erasmus/teaching_en.htm)